

Dear Jury,

It gives me great pleasure to nominate **(Name of Nominee)** to be considered for the **(Name of Award)** in recognition of their tireless efforts and outstanding leadership in **(briefly explain, for example: *in addressing and raising awareness about issues of hunger in our community*)**.

Outline how the nominee has made a lasting and meaningful contribution to their community through their volunteer work.

Describe the volunteer work for which the candidate is being nominated.

Explain why the need for volunteer help was important to the community.

How did the nominee address this need? What was the IMPACT of the nominee's efforts? Explain the major benefit to the community.

Did the nominee demonstrate leadership? How so? (Examples: identifying a need, building and attracting support, fundraising and overcoming obstacles and challenges.)

Describe any challenges that were met and obstacles that were overcome.

Summarize - What is exceptional about the contribution made by the nominee. How is the nominee an inspiration to others and why they are deserving of this award?

In closing -

Because of these efforts, **(Name of Nominee)** has not only earned this nomination for a 2018 Volunteer Award but also the respect and gratitude of those for whom and with whom **(Name of Nominee)** serves. As one of those peers whom **(Name of Nominee)** has inspired and motivated to service, I strongly urge you to award them the **(Name of Award)**.

Sincerely,

(Name of the Nominator)